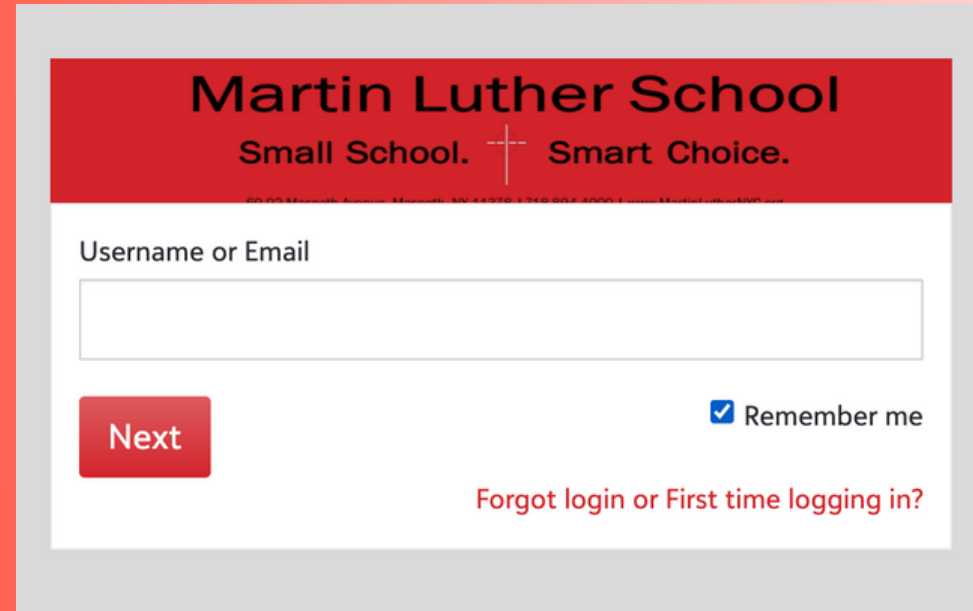


# **MARTIN LUTHER SCHOOL REOPENING PLAN 2021-2022**

**Martin Luther School** is excited to welcome students and staff back. Students and staff will be in school in person 5 days a week, where we can continue to fulfill our mission embodying Christ's love for a diverse community, where our students are encouraged to grow in faith and flourish in academics, the arts, athletics, and life. Remote learning will occur for the entire school community if required by City/ State Health Departments or Government Officials. Our entire community is responsible for one another. Indeed, each of our individual actions can have a direct impact on our larger community. By leading with empathy, and in the spirit of moving "me" to "we", we ask for every member of our community to commit to the health, safety, and success of the **2021-2022** school year by following a set of community guidelines. It is important to understand that plans must be flexible and adaptable in the face of the unpredictable nature of the Covid-19 public health crises. This plan is a fluid document that will be adjusted as circumstances warrant.

# COMMUNICATION

- Blackbaud



- Email

- School's Website <https://www.martinluthernyc.org/>

- Phone (718) 894-4000

- Social Media

- Zoom

**It is important that your current contact information is on file so you may receive important messages and updates.**

# HEALTH & SAFETY

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Health and safety remain a priority therefore many of our COVID protocols will remain. Our guidelines are informed by the Centers for Disease Control and Prevention (CDC), New York State Education Department (NYSED), American Academy of Pediatrics (AAP), New York State Department of Health (NYSDOH) and New York City Department of Health (NYCDOH), and New York State Governor.



# VACCINATION

Vaccination is the best way to prevent COVID-19. Vaccination is recommended for all people ages 12 and older MLS encourages all eligible individuals to receive a COVID-19 vaccine. This will restrict possible quarantining. This is an important public health measure to protect oneself and their family and community. The higher the MLS community vaccination rate is, the more we will protect the MLS populations that are not able to be vaccinated at this time, as well as extended community members. Information on COVID -19 vaccines may be found at [nyc.gov/covidvaccine](https://nyc.gov/covidvaccine). To find a vaccination site visit [vaccinefinder.nyc.gov](https://vaccinefinder.nyc.gov). To speak with someone call 877-829-4692.

A person is considered fully vaccinated 2 weeks after a single dose vaccine or 2 weeks after completion of 2 dose vaccine. Please submit copy of completed COVID-19 Vaccination Card.

**\*Athletes are required to be vaccinated.**

# HEALTH CHECKS AND SCREENING

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It is expected that everyone monitors health and screen themselves in the morning before coming to school. We are all relying on each other to be safe! Please be upfront and honest about Covid-19 symptoms or possible exposure. Call the school to report any illnesses or positive test results for COVID-19. Personal Health Information is kept Confidential. If anyone is absent and the absence has not been called in, the school will call to learn if the individual is experiencing COVID-19 symptoms and if anyone in the household has COVID-19.

Staff and students complete daily health screening on google form before coming to school (must pass screening to be eligible to come into building)

\*If the screening questions have not been answered, student will be given form upon arrival to complete.

# SCREENING

## DAILY SCREENING QUESTIONNAIRE

Have you experienced any symptoms of COVID-19, including a fever of 100.0 degrees F or greater, a new cough, new loss of taste or smell or shortness of breath that started in the past 10 days?

In the past 10 days, have you gotten a lab confirmed positive result from a COVID -19 diagnostic test (not a blood test) that was your 1st positive test or was after 3 months from your previous diagnosis date? Please note 10 days is measured from the day you were tested, not the day you got the test result

Are you considered fully vaccinated against COVID-19 by CDC guidelines or were you recently (within the past 3 months) diagnosed with COVID-19 and finished isolation in the past 3 months? Please note to be considered fully vaccinated 2 weeks must have passed since you received the 2nd dose in a 2 dose series or 2 weeks must have passed since you received a single dose vaccine.

To the best of your knowledge, in the past 10 days, have you been in close contact (within 6 feet for at least 10 minutes over a 24 hour period) with anyone who is currently diagnosed with COVID-19 or who has been told they have symptoms of COVID-19?

# STAY HOME

Any student or adult who is not feeling well or has a fever must remain home for the safety of everyone. Often mild symptoms such as a runny nose or backache are mistaken for other illnesses and have turned out to be COVID-19.

# TEMPERATURE CHECK

Before entry everyone is subject to contactless temperature check – anyone with a temperature of 100 degrees or higher will not be allowed to enter the building



# COVID-19 TESTING

An antibody test cannot be used to detect whether someone is currently sick or infected or whether someone is immune to the virus.

To find a testing site visit [nyc.gov/covidtest](https://nyc.gov/covidtest). Many sites have no cost testing regardless of immigration or insurance status.

Please communicate immediately if there is a positive result.

All students and staff regardless of vaccination status will test to start the school year.

**All unvaccinated individuals will be on a testing schedule**

# COVID-19 SYMPTOMS

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Fever of 100.0 degrees Fahrenheit or higher, chills, new cough, new loss of taste or smell, and/or shortness of breath, muscle pain, headache, sore throat, fatigue, nausea, vomiting, diarrhea, nasal congestion or runny nose ( not due to allergies). One or a combination of these may be experienced.

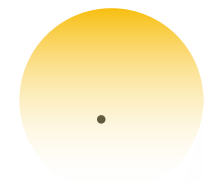
## ENTRY TO THE BUILDING

Only Students and employees allowed to enter the building at this time  
Parents and nonessential visitors need appointment or prior approval to enter  
Deliveries made to designated areas

PARENTS MUST ARRANGE FOR THEIR CHILD TO BE PICKED UP IN A TIMELY MANNER

# POSITIVE CASE OF COVID-19

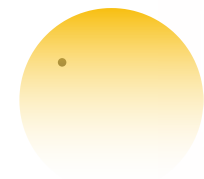
THE INFECTIOUS PERIOD IS WHEN SOMEONE WITH COVID-19 MAY POTENTIALLY SPREAD THE VIRUS TO OTHERS (WHEN THEY ARE CONTAGIOUS)



THE START DATE OF THE INFECTIOUS PERIOD IS 2 DAYS BEFORE THE PERSON HAD THEIR 1ST SYMPTOM OR 2 DAYS BEFORE THEIR COVID-19 TEST DATE IF THEY DID NOT HAVE SYMPTOMS.



THE END DATE OF THE INFECTIOUS PERIOD IS 10 DAYS AFTER THE PERSON HAD THEIR FIRST SYMPTOM OR 10 DAYS AFTER THE COVID-19 TEST DATE IF THEY DID NOT HAVE SYMPTOMS.



THE TEST DATE IS WHEN THE SAMPLE FOR THE TEST WAS TAKEN, NOT THE DATE WHEN TEST RESULTS WERE REPORTED TO THE PROVIDER OR PATIENT.

## CLOSE CONTACT

Is someone who has been within 6 feet for 10 or more minutes over a 24 hour period of time with someone who has COVID-19 during their infectious period, regardless of face mask use or the presence of plexiglass, or other barriers. The individual must continue daily symptom monitoring through day 14.



# BECOMING SICK AT SCHOOL

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Students or employees who are being sent home because of a positive screen (e.g., onset of COVID-19 symptoms) will be immediately separated from other students and employees and supervised in a safe, contained area (isolation room) until their parent/legal guardian or emergency contact can retrieve them from school; or ensure that they are able to get home safely before dismissing them. Parents must arrange for their child to be picked up in a timely manner. Individuals will be advised to get tested. Areas will be cleaned and disinfected.

**NOTE:** If an individual was vaccinated against COVID-19 within the past 3 days, the person may be experiencing post vaccine symptoms such as fatigue, fever, headache or chills. The individual may return if symptoms resolve within 2 days.



# BECOMING SICK AT HOME

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Students or employees who call out sick because they are experiencing COVID-19 symptoms or because someone in the household has COVID-19 or symptoms of COVID-19, must remain home until they fulfill the criteria for returning to school/work after showing symptoms.

**NOTE:** If an individual was vaccinated against COVID-19 within the past 3 days, the person may be experiencing post vaccine symptoms such as fatigue, fever, headache or chills. The individual may return if symptoms resolve within 2 days.

# RETURN TO SCHOOL/WORK

## AFTER SHOWING SYMPTOMS OF COVID-19

- **If the Individual received a POSITIVE COVID-19 Diagnostic Test**

Can return to school/work when they have

- Isolated for 10 days
- Been fever-free for 24 hours without the use of medication
- Overall symptoms are improving

- **If the Individual received a NEGATIVE COVID-19 Diagnostic Test**

Can return to school/work when they have

- Been fever-free for 24 hours without the use of medication
- Overall symptoms are improving

- **If the Individual was NOT TESTED for COVID-19**

Can return to school/work when

- At least 10 days have passed since their symptoms started
- Been fever-free for 24 hours without the use of medication
- Overall symptoms are improving

- **If the Individual was VACCINATED against COVID-19 within the past 3 days**

Can return to school/work when they have

- Been fever-free for 24 hours without the use of medication
- Overall symptoms are improving

If a student or staff was absent because they suffer from a different ailment they may return to school if:

- o There is no fever, without the use of fever reducing medicine, and they feel well for 24 hours.
- o They have been diagnosed with another condition and healthcare provider has given written consent for them to return to school

\*\*\*\* A PCR TEST IS REQUIRED TO RULE OUT COVID-19 IF A PERSON IS SYMPTOMATIC.

# CONFIRMED CASES

MLS IS REQUIRED TO REPORT CASES TO THE NYCDOH. IF FOLLOW UP IS NEEDED,  
INDIVIDUALS WILL BE CONTACTED BY NYCDOH WITH INSTRUCTIONS.

A POSITIVE CASE MUST BE COMMUNICATED TO MLS ALONG WITH A COPY OF THE TEST  
RESULT. DETERMINATION WILL BE MADE IF THE INDIVIDUAL WAS IN SCHOOL/WORK  
DURING THEIR INFECTIOUS PERIOD, POTENTIALLY EXPOSING OTHERS TO COVID-19.

IF SO, CONTRACT TRACING WILL BEGIN TO IDENTIFY CLOSE CONTACTS. CLOSE  
CONTACTS WILL BE NOTIFIED BY THE COVID COORDINATOR ABOUT POSSIBLE  
EXPOSURE. CONFIDENTIALITY IS MAINTAINED REGARDING COMMUNICATIONS.  
THE NYCDOH WILL BE INFORMED WHO IN TURN WILL FOLLOW UP WITH INSTRUCTIONS  
IF NEED BE.



# QUARANTINE

There may be times when your child is asked to quarantine due to exposure to COVID-19. Here are the protocols:

- UNVACCINATED: will be directed to quarantine for 10 days. On day 5 of quarantine, students may take a COVID PCR test, and with a negative result, may return to school after day 7.
- VACCINATED WITH SYMPTOMS will be directed to quarantine for 10 days
- VACCINATED and not showing symptoms will continue to attend school. Out of an abundance of caution, these individuals are encouraged to take a COVID PCR test 3-5 days after exposure.
- Fully recovered from laboratory-confirmed COVID-19 in the past 3 months and show no symptoms of COVID-19 since the current exposure may continue to attend school. 3 months is measured from the date a person first had COVID-19 symptoms or, if they had no symptoms, the date of their first positive diagnostic test.

Contacts of someone in quarantine do not need to stay home unless the quarantined person develops symptoms of COVID19 or tests positive for COVID-19.

# TRAVELLING

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DOMESTIC OR INTERNATIONAL TRAVELERS MUST FOLLOW CDC AND STATE TRAVEL  
REQUIREMENTS AND RECOMMENDATIONS.

## SCHOOL CLOSURE

THE DECISION TO CLOSE WILL BE BASED ON MANY FACTORS UNDER NYCDOH  
GUIDANCE.

# **CLEANING AND DISINFECTING**

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CLEANING AND DISINFECTING WILL BE DONE ON  
A REGULAR ROUTINE AND A LOG WILL BE KEPT.

THE FACILITIES WILL BE CLEANED EACH  
NIGHT WITH SANITIZING ELECTROSTATIC  
DEVICES AND RECHECKED IN THE MORNING.

HIGH TOUCH SURFACES AND HIGH-TRAFFIC  
AREAS WILL BE CLEANED THROUGHOUT THE DAY.

PPE WILL BE USED BY ALL PERSONS DOING ANY  
CLEANING AND DISINFECTING.



# SAFETY SUPPLIES

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TOUCHLESS HAND SANITIZERS (60% OR MORE)

WILL BE AVAILABLE IN EVERY CLASSROOM AND

KEY AREAS THROUGHOUT THE BUILDING

- TOUCHLESS SOAP AVAILABLE IN ALL

BATHROOMS AND BY SINKS IN THE BUILDING

- TOUCHLESS PAPER TOWELS AVAILABLE IN

ALL BATHROOMS AND BY SINKS IN THE BUILDING

- FACE MASKS AND SHIELDS AVAILABLE IF

NEEDED

- WIPES ARE AVAILABLE

- GLOVES ARE AVAILABLE



# **MASKS**

**(INITIAL OR LABEL THEM)**

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- ARE REQUIRED TO BE WORN REGARDLESS OF VACCINATION STATUS
- THEY MUST BE MULTILAYERED
- THEY MUST BE ALWAYS WELL-FITTING OVER NOSE AND MOUTH IN BUILDING EXCEPT WHEN EATING AND DRINKING
- EVERY PERSON IS ASKED TO BRING 2 PER DAY
- EXHALATION VALVE OR VENT MASKS ARE NOT PERMITTED AS THESE ALLOW UNFILTERED AIR TO ESCAPE TO OTHERS.
- GAITERS OR BANDANAS NOT PERMITTED
- REPLACEMENT IS AVAILABLE DURING THE DAY IF BECOME DAMAGED OR SOILED

# PHYSICAL/SOCIAL DISTANCING

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- Maintain 3-6 ft distances; staff are to maintain 6 feet.
- Bathrooms: no more than 3 people at a time allowed
- Classrooms: Desks have been arranged to meet permitted numbers
- Hallways: modified one way/bidirectional and signage maintained
- Staff will monitor passing periods
- Plexiglass usage in some areas will continue
- Staircases: have been designated one way (except in emergency and drills)
- MIDDLE SCHOOL COHORTS- classes on the first floor - teachers will rotate except - Physical Education will be in the GYM or outside. Lunch in classroom
- HIGH SCHOOL- classes on the second floor - students rotating classrooms
- Art/Music/Physical Education report to locations - Lunch in Cafeteria

# HAND HYGIENE

- IMMEDIATELY UPON ENTRY ALL INDIVIDUALS ENCOURAGED TO HAND SANITIZE BEFORE REPORTING TO THEIR DESTINATION
- TOUCHLESS SANITIZERS AVAILABLE IN ALL ROOMS AND THROUGHOUT THE BUILDING
  - HANDWASHING AVAILABLE IN BATHROOMS AND IN SCIENCE/ART ROOMS
- WATER FOUNTAINS- ONLY THE TOUCH FREE REFILLABLE SPOUT WILL BE USED
- INDIVIDUALS ARE REMINDED TO AVOID TOUCHING FACE WITH UNWASHED HANDS AND TO COVER COUGH/SNEEZE WITH ARM NOT HANDS

## EQUIPMENT MANAGEMENT

ALL INDIVIDUALS ARE REQUIRED TO MAINTAIN THEIR OWN SUPPLIES. **SHARING WILL BE DISCOURAGED AND RESTRICTED.** IN LIMITED CASES OF A NEED FOR SHARED EQUIPMENT USE, IT WILL BE SANITIZED BEFORE AND AFTER USE.

## VENTILATION

**WINDOWS OPEN, FANS ON AND AIR FILTRATION UNITS IN EACH ROOM**

# ARRIVAL AND DISMISSAL

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- Everyone will enter the front door located on Maspeth Ave.
- from 7:30am - 8:00am remaining socially distant outside - once cleared for entry students will go directly to Period 1 class
- Everyone will leave the building through the back door on 57th Rd. Dismissal will begin at 1pm for some of the upper grades at 15 minute intervals finishing with the lower grades by 2:30pm.



# CAFETERIA

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- Lunch Time - Touchless payment system (student ID card)
- Assigned seats and called up to limit crowding
- No sharing of food
- Cleaning between Lunch periods

# TRANSPORTATION

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- STUDENTS RECEIVING BUS/TRAIN PASSES FROM THE MTA MUST FOLLOW THE DIRECTIVES OF THIS AGENCY IF USING THIS SERVICE – MASKING REQUIRED.
- IT WILL BE CONGESTED IN FRONT OF THE SCHOOL. PARENTS PLEASE DO NOT LINGER IF DROPPING OFF YOUR CHILD BY CAR.
- PLEASE GO TO 57TH RD TO PICK UP YOUR CHILD.
- IF SCHOOL SPONSORED TRANSPORTATION IS USED MASKS ARE REQUIRED.

# SOCIAL/EMOTIONAL HEALTH

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- CHAPEL WEEKLY
- INCORPORATION OF COLLABORATIVE FOR ACADEMIC, SOCIAL AND EMOTIONAL LEARNING CRITICAL PRACTICES INTO CURRICULUM
- BEST PRACTICES FOR STAFF TO SUPPORT STUDENTS UNDERGOING ADVERSE CHILDHOOD EXPERIENCES (ACES) AND TRAUMA
- SCHOOL COUNSELORS WILL RUN WEEKLY VOLUNTEER GROUPS
- SCHOOL COUNSELORS WILL ASSESS MENTAL HEALTH AND MONITOR STUDENT ENGAGEMENT
- INSTRUCTIONAL SUPPORT TEAM TO MONITOR ACADEMIC AND SOCIAL EMOTIONAL PROGRESS AND RESPONSE TO INTERVENTION



**COVID COORDINATOR:** Ann Boyle

Contact [aboyle@martinluthernyc.org](mailto:aboyle@martinluthernyc.org) or  
718-894-4000 ext.127